

# John Smith

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[Myemailaddress@google.com](mailto:Myemailaddress@google.com) in/John Smith

Contact Name

Title

Company Name

Address City, State Zip Code

[Date]

Dear Mr./Ms. Doe,

I was excited to see your job listing for the Chemist position at Eastward Strategies on Indeed.com. As a chemist with over five years of professional laboratory experience testing within FDA and cGMP regulated environments, I'm confident that I would be a valuable asset to the team at Eastward.

Your job listing mentions a need for someone who is experienced in both wet chemistry and titration methods; experience calibrating and using instrumentation such as AA, FTIR, HPLC, GC and ICP, which are areas I have extensive experience in. I'm currently employed at EMSL Analytical, Inc., where I've honed my skills by assessing and analyzing routine and non-routine product samples, imperfections, and urgent product problems, contributing substantially to the department's annual goals.

I'm confident that my proven track record of excellent work ethic, unparalleled attention to detail, and high-performing lab-testing will make me an immediate asset at Eastward Strategies and allow me to contribute to the team's success.

I look forward to discussing the Chemist position and my qualifications with you in more detail. I'm available to talk at your convenience. I'll be in touch next week to follow up and to make sure you've received my application.

Thank you so much for your time and consideration.

Sincerely,

[Your Name]